

Facilities Management

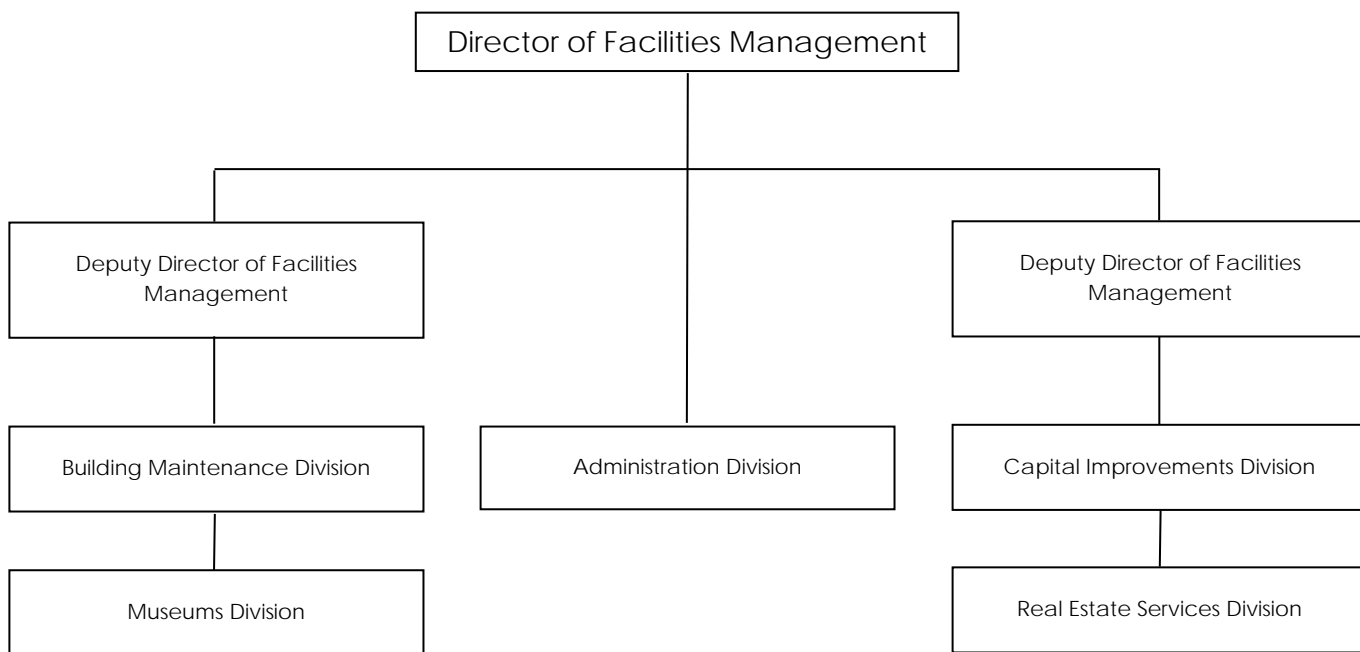
Mission Statement

To plan, construct, manage, maintain, and operate Placer County's buildings, properties, infrastructure, and assets to bring value to the public, maximizing useful life and economic opportunity through efficient and effective service delivery and prudent fiscal management.

Facilities Management COST CENTER SUMMARY Fiscal Year 2020-21					
Cost Center	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 19-20 Final Budget	FY 20-21 Final Budget	YOY % Change
General Fund					
Facilities Administration	\$ 1,441,280	\$ 1,510,027	\$ 2,213,843	\$ 1,522,996	-31.21%
Capital Improvements				\$ 2,190,891	
Museums	\$ 1,590,724	\$ 1,714,295	\$ 1,615,487	\$ 1,614,513	-0.06%
Real Estate Services	\$ 1,003,148	\$ 1,028,782	\$ 1,355,719	\$ 2,815,755	107.69%
TOTAL GENERAL FUND	\$ 4,035,152	\$ 4,253,104	\$ 5,185,049	\$ 8,144,155	57.07%
Building Maintenance Fund					
Building Maintenance	\$ 17,591,905	\$ 16,213,207	\$ 17,009,399	\$ 21,934,455	28.95%
Capital Projects Fund					
Capital Projects	\$ 25,479,620	\$ 24,072,244	\$ 58,811,883	\$ 44,673,205	-24.04%

Funded Positions					
Facilities Administration	14	14	12	12	
Museums	7	7	7	7	
Real Estate Services	8	8	8	8	
Building Maintenance	40	37	35	35	
Capital Projects	11	12	10	10	
Total Funded Positions	80	78	72	72	0.00%
Total Allocated Positions	117	117	115	72	-37.39%

FACILITIES MANAGEMENT ORGANIZATION CHART



Facilities Management

Facilities Administration – Cost Center 12019

Purpose:

Provides management and administrative support to the divisions of Facilities Management to carry out the policies of the County Executive Office and the Board of Supervisors, and assures the department maintains in compliance with county fiscal policies, and maintains effective communications with other County departments.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Facilities Management Administration	Administration supports all programs in the department through managerial oversight, budget development, accounting, human resources, and clerical support. All program costs are allocated to the other divisions based on the level of support provided.	\$1,522,996

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: General Fund
Function: General Function
Cost Center: CC12019 Facilities Management
Administration

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5
Revenue				
Facilities Services	\$1,365,969	\$1,502,980	\$1,926,668	\$1,926,668
Other Fees and Charges	\$3,786			
Aid from Other Agencies	\$5,088		\$35,000	\$35,000
Miscellaneous	\$30			
Operating Transfers In	\$50,357			
Total Revenue	\$1,425,230	\$1,502,980	\$1,961,668	\$1,961,668
Expenditures / Appropriations				
Communication Services Expense	\$26,110	\$14,041	\$3,000	\$3,000
Employee Group Insurance	\$157,484	\$187,191	\$233,442	\$233,442
Retired Employee Group Insurance	\$81,189			
Maintenance - Janitorial	\$11,444	\$7,327		
Insurance	\$6,471	\$10,674	\$44,126	\$44,126
Transfer Out A-87 Costs	\$300,269	\$341,985	(\$96,687)	(\$96,687)
Intra Fund Services	(\$691,982)	(\$580,000)	(\$1,083,000)	(\$1,083,000)
Parts	\$273			
Maintenance	\$4,873			
Campus Services - PCGC	\$7,365	\$3,810		
Professional / Membership Dues	\$598	\$320		
Misc Expense			\$500	\$500
Printing	\$4,359	\$20,000	\$20,000	\$20,000
Other Supplies	\$3,566	\$5,120	\$14,000	\$14,000
Postage	\$5,217	\$2,678	\$5,397	\$5,397
Professional and Special Services - General	\$15,511			
Professional and Special Services - Legal	(\$82,606)			
Professional and Special Services - Technical, Engineering and Environmental	\$21,001	\$17,703	\$21,238	\$21,238
Professional and Special Services - County			\$6,100	\$6,100
Professional and Special Services - Information Technology	\$107,307	\$338,878	\$371,866	\$371,866
Retirement	\$236,126	\$333,015	\$394,563	\$394,563
Payroll Tax	\$66,840	\$81,535	\$86,625	\$86,625

Other Postemployment Benefits (OPEB)	\$64,872	\$81,900	\$81,900	\$81,900
401 (k) Employer Match	\$1,455	\$3,750	\$3,750	\$3,750
Salaries and Wages	\$876,083	\$1,131,331	\$1,216,932	\$1,216,932
Salary Savings		(\$72,811)	(\$69,535)	(\$69,535)
Employee Paid Sick Leave	\$121,713		\$47,985	\$47,985
Extra Help	\$41,183			
Overtime and Call Back	\$4,946	\$5,000	\$5,000	\$5,000
Sick Leave Payoff	\$338			
Cafeteria Plans (Non-PERS)	\$40,988	\$45,823	\$47,985	\$47,985
Uniform Allowance	\$12			
Employee Benefits Systems	\$33,019	\$28,384	\$26,393	\$26,393
PC Acquisition	\$10,098	\$4,800	\$4,800	\$4,800
Small Equipment	\$2,028			
Special Department Expense	\$5,936	\$11,500	\$11,500	\$11,500
Transportation and Travel		\$160,000	\$100,000	\$100,000
Utilities	\$13,580	\$13,729	\$5,089	\$5,089
Workers Comp Insurance	\$12,364	\$16,158	\$20,027	\$20,027

Total Expenditures / Appropriations	\$1,510,027	\$2,213,843	\$1,522,996	\$1,522,996
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Total	(\$84,797)	(\$710,863)	\$438,672	\$438,672
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Facilities Management

Capital Improvements – Cost Center 12090

Purpose:

Provides efficient, cost effective planning/programming, design, management, and construction of County Capital Projects which are responsive to client departments short and long-term operational needs, are sustainable and energy efficient, and provide appropriate public facilities as required by local, state and federal laws and regulations.

Major Budget Adjustments and Initiatives:

- This is a new cost center established for the purposes of pooling costs associated with the employees and their operating costs necessary to delivery capital facility projects. These costs were previously combined with Cost Center 12018, which is now used only for individual Capital Project budgets.

Program Title	Program Description	Program Cost
Capital Improvements	Provides the oversight and project management necessary to deliver the County's capital facility improvement and construction projects, including collaboration with customer departments, community stakeholders, and other agencies to negotiate and navigate through the varied stages of projects.	\$2,190,891

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: General Fund
Function:
Cost Center: CC12090 Capital Improvements - General Fund

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5
Revenue				
Operating Transfers In			\$2,063,000	\$2,063,000
Total Revenue			\$2,063,000	\$2,063,000
Expenditures / Appropriations				
Communication Services Expense			\$5,000	\$5,000
Employee Group Insurance			\$149,433	\$149,433
Food			\$300	\$300
Insurance			\$23,257	\$23,257
Intra Fund Services			(\$41,000)	(\$41,000)
Professional / Membership Dues			\$5,000	\$5,000
Printing			\$5,000	\$5,000
Other Supplies			\$5,000	\$5,000
Postage			\$3,000	\$3,000
Professional and Special Services - General			\$101,000	\$101,000
Professional and Special Services - Technical, Engineering and Environmental			\$118,067	\$118,067
Professional and Special Services - County			\$16,210	\$16,210
Professional and Special Services - Information Technology			\$229,698	\$229,698
Retirement			\$331,232	\$331,232
Payroll Tax			\$81,422	\$81,422
Other Postemployment Benefits (OPEB)			\$68,250	\$68,250
401 (k) Employer Match			\$750	\$750
Salaries and Wages			\$1,064,036	\$1,064,036
Salary Savings			(\$106,931)	(\$106,931)
Overtime and Call Back			\$5,000	\$5,000
Cafeteria Plans (Non-PERS)			\$60,275	\$60,275
Uniform Allowance			\$300	\$300
Employee Benefits Systems			\$12,219	\$12,219
PC Acquisition			\$4,600	\$4,600
Special Department Expense			\$10,000	\$10,000
Transportation and Travel			\$21,641	\$21,641

Utilities	\$13,528	\$13,528
Workers Comp Insurance	\$4,604	\$4,604
Total Expenditures / Appropriations	\$2,190,891	\$2,190,891
Total	(\$127,891)	(\$127,891)

Facilities Management

Museums – Cost Center 12016

Purpose:

Provides exhibits and educational programs such as living history, community heritage education programs, and special events for Placer County residents and visitors. Staff and volunteers process and preserve historic artifacts and documents by keeping them in a controlled environment and implement protective measures to ensure the physical evidence of our history will be available for future generations.

Major Budget Adjustments and Initiatives:

- None.

Program Title	Program Description	Program Cost
Heritage Education	Develops and maintains exhibits and educational programs. Coordinates and shares information with other historical societies and museums in the County. Recruits, trains and manages volunteers to work in our museums, facilities or programs. Conducts volunteer recognition and appreciation activities.	\$440,459
Historic Preservation	Preserves the artifacts, documents and photographs in the Division's collection. Assists the public with research, conservation and preservation questions.	\$361,232
Volunteer Management	Recruit, train and manage volunteers to work in our museums, facilities or programs. Conduct volunteer recognition and appreciation activities.	\$179,146
Operations	Manage our museums and facilities by providing regular maintenance, utilities, and security. Support the overall health of the Division by providing sick and vacation leave as well as other benefits.	\$633,676

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: General Fund
Function: Recreation & Cultural Services
Cost Center: CC12016 Placer County Museums

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5

Revenue

Planning - At Cost Projects Fees		\$2,000		
Other Fees and Charges	\$35,547	\$34,200	\$37,200	\$37,200
Donations	\$7,475	\$13,500	\$7,000	\$12,000
Rents and Concessions	\$2,936	\$2,631	\$2,631	\$2,631
Total Revenue	\$45,958	\$52,331	\$46,831	\$51,831

Expenditures / Appropriations

Communication Services Expense	\$19,667	\$18,541	\$18,541	\$18,541
Employee Group Insurance	\$82,074	\$96,041	\$97,505	\$97,505
Retired Employee Group Insurance	\$31,651			
Food	\$283			
Household Expense	\$22			
Refuse Disposal	\$46			
Maintenance - Janitorial	\$85,804	\$85,647		
Insurance	\$3,151	\$4,146	\$11,099	\$11,099
Transfer Out A-87 Costs	\$169,038	\$3,966	\$37,894	\$37,894
Intra Fund Services	\$135,552	\$76,983	\$100,000	\$100,000
Parts	\$871			
Maintenance	\$879			
Materials - Buildings & Improvements	\$8,943	\$2,000	\$11,000	\$11,000
Campus Services - PCGC	\$28,466	\$22,338		
Professional / Membership Dues	\$914	\$1,000	\$1,000	\$1,000
Small Tools & Instruments	\$1,382			
Services and Supplies	\$1,642			
Misc Expense	\$9,717		\$23,500	\$23,500
Printing	\$13,773	\$11,000		
Other Supplies	\$4,724	\$3,000	\$30,099	\$30,099
Postage	\$3,654	\$5,924	\$4,240	\$4,240
Procurement Card Purchase / Clearing Account	\$2,212			
Operating Materials	\$730			
Professional and Special Services - General	\$7,385	\$9,000		

Professional and Special Services - Technical, Engineering and Environmental	\$216,373	\$212,063	\$274,780	\$274,780
Professional and Special Services - County			\$11,653	\$11,653
Professional and Special Services - Information Technology	\$39,949	\$52,673	\$59,193	\$59,193
Rents and Leases - Equipment	\$153			
Rents and Leases - Buildings & Improvements	\$17,145	\$15,500	\$17,145	\$17,145
Retirement	\$126,193	\$151,287	\$161,540	\$161,540
Payroll Tax	\$35,445	\$36,107	\$36,746	\$36,746
Other Postemployment Benefits (OPEB)	\$35,245	\$47,775	\$47,776	\$47,776
401 (k) Employer Match		\$750	\$751	\$751
Salaries and Wages	\$434,341	\$471,990	\$484,370	\$484,370
Salary Savings		(\$32,596)	(\$34,470)	(\$34,470)
Extra Help	\$25,247	\$27,482	\$27,482	\$27,482
Overtime and Call Back	\$588	\$500	\$500	\$500
Cafeteria Plans (Non-PERS)	\$20,991	\$24,601	\$24,790	\$24,790
Employee Benefits Systems	\$10,636	\$8,901	\$8,554	\$8,554
PC Acquisition	\$10,857			
Signing & Safety Material	\$13,019			
Small Equipment	\$183			
Advertising	\$1,187	\$5,000	\$10,862	\$10,862
Special Department Expense	\$25,161	\$165,462		\$5,000
Transportation and Travel	\$3,208	\$6,125	\$6,126	\$6,126
Utilities	\$84,014	\$80,732	\$135,063	\$135,063
Workers Comp Insurance	\$1,781	\$1,548	\$1,774	\$1,774
Total Expenditures / Appropriations	\$1,714,295	\$1,615,487	\$1,609,513	\$1,614,513
Total	(\$1,668,337)	(\$1,563,156)	(\$1,562,682)	(\$1,562,682)

Facilities Management

Real Estate Services – Cost Center 12017

Purpose:

Provides a variety of real estate services, including leasing, property management, and acquisitions and divestitures of real property. This asset management activity generates revenue from, and provides stewardship over, Placer County real-property assets, and provides comprehensive public information regarding these assets.

Major Budget Adjustments and Initiatives:

- This cost center now includes the former cost center, Kings Beach Center (CC12002), for the costs associated specifically to the operation, maintenance, and disposition of Kings Beach Center properties.

Program Title	Program Description	Program Cost
Acquisitions	Identifies, evaluates, negotiates and acquires land and real property in support of county operations, programs and goals (e.g. Placer Legacy and County government uses). Performs acquisition, or leasing activities to promote economic development.	\$135,861
Private Property Leasing	Identifies, negotiates and manages leases for privately-owned buildings and facilities when county operations cannot be accommodated in existing county-owned facilities.	\$79,919
Property Management	Manages and leases county-owned properties, sells surplus property, and researches and responds to inquiries raised by the public, other agencies, and county departments.	\$1,484,529
Real Estate Services	Identifies, evaluates, negotiates and acquires land and real property in support of county operations, programs and goals (e.g. Placer Legacy and County government uses). Performs acquisition, or leasing activities to promote economic development, as well as private property leases for necessary county operations, and responds to real estate inquiries raised by the public, other agencies, and county departments.	\$886,495
Kings Beach Center	Operation, maintenance, and disposition of Kings Beach Center properties pursuant to the dissolution of the former redevelopment agency.	\$228,951

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: General Fund
Function: General Function
Cost Center: CC12017 Real Estate Services

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5
Revenue				
Facilities Services	\$158,084		\$32,000	\$32,000
Other Fees and Charges		\$160,000	\$30,000	\$30,000
Aid from Other Agencies		\$4,422		
Rents and Concessions	\$43,829	\$55,000	\$194,328	\$194,328
Total Revenue	\$201,912	\$219,422	\$256,328	\$256,328
Expenditures / Appropriations				
Pesticides	\$95		\$3,000	\$3,000
Communication Services Expense	\$9,032	\$8,750	\$2,200	\$2,200
Contributions to Other Agencies	\$30,000		\$30,000	\$30,000
Employee Group Insurance	\$99,290	\$112,341	\$92,119	\$92,119
Food	\$35			
Refuse Disposal	\$115		\$16,000	\$16,000
Maintenance - Janitorial	\$3,080	\$2,990		
Insurance	\$4,081	\$4,670	\$6,846	\$6,846
Transfer Out A-87 Costs	\$36,323	\$58,528	\$507,449	\$507,449
Intra Fund Services	(\$97,728)	(\$126,168)	\$500,500	\$500,500
Parts	\$31			
Maintenance	\$24,343			
Materials - Buildings & Improvements	\$12		\$500	\$500
Campus Services - PCGC	\$3,487	\$2,996		
Professional / Membership Dues	\$874	\$900	\$900	\$900
Misc Expense	\$306		\$300	\$300
Printing	\$4,757	\$3,700	\$3,700	\$3,700
Other Supplies	\$2,257	\$3,000	\$3,000	\$3,000
Postage	\$3,158	\$2,280	\$4,500	\$4,500
Professional and Special Services - General	\$53,703	\$69,254	\$139,254	\$139,254
Professional and Special Services - Technical, Engineering and Environmental	\$4,897	\$34,723	\$211,337	\$211,337
Professional and Special Services - County	(\$174,678)		\$5,385	\$5,385
Professional and Special Services - Information Technology	\$51,314	\$68,567	\$60,818	\$60,818
Rents and Leases - Equipment	\$671		\$1,200	\$1,200

Rents and Leases - Buildings & Improvements	\$2,405		\$4,422	\$4,422
Retirement	\$182,064	\$224,472	\$216,639	\$216,639
Payroll Tax	\$49,125	\$54,366	\$53,364	\$53,364
Other Postemployment Benefits (OPEB)	\$41,309	\$54,600	\$54,600	\$54,600
401 (k) Employer Match	\$633	\$750	\$750	\$750
Salaries and Wages	\$631,751	\$713,470	\$697,567	\$697,567
Salary Savings		(\$47,330)	(\$46,572)	(\$46,572)
Extra Help		\$5,000	\$5,000	\$5,000
Overtime and Call Back	\$2,163	\$5,000	\$5,000	\$5,000
Cafeteria Plans (Non-PERS)	\$33,997	\$38,627	\$38,744	\$38,744
Employee Benefits Systems	\$12,317	\$10,010	\$9,903	\$9,903
PC Acquisition	\$2,287	\$1,200	\$1,200	\$1,200
Advertising	\$742	\$1,000	\$1,000	\$1,000
Special Department Expense	\$4,718	\$41,148	\$55,000	\$55,000
Taxes and Assessments			\$20,483	\$20,483
Transportation and Travel	\$167	\$937	\$937	\$937
Utilities	\$2,912	\$2,823	\$105,628	\$105,628
Workers Comp Insurance	\$2,737	\$3,116	\$3,082	\$3,082
Total Expenditures / Appropriations	\$1,028,782	\$1,355,719	\$2,815,755	\$2,815,755
Total	(\$826,869)	(\$1,136,297)	(\$2,559,427)	(\$2,559,427)

Facilities Management

Building Maintenance – Cost Center 12004

Purpose:

Provides a broad range of building maintenance, construction, and custodial services, and funds utilities (electrical, gas, sewer and water) for facilities owned or leased by Placer County. Proactive maintenance and cleaning of Placer County facilities protects the health of the building occupants and the public, provides a comfortable atmosphere for conducting county business, and protects the County’s investment in facilities.

Major Budget Adjustments and Initiatives:

- This cost center now includes the former cost center, Placer County Government Center Campus (Cost Center 12003), for the costs associated specifically to the (DeWitt) campus for electric, sewer, water, lighting, and paving.

Program Title	Program Description	Program Cost
Building Maintenance	Building Maintenance utilizes a Computerized Maintenance Management System (CMMS) to manage and execute comprehensive preventative maintenance and custodial work orders utilizing staff and sub-contractor support. This program also responds to day-to-day requests from departments for services, and repairs and replaces major building systems. Included is the coordination of County Veterans Memorial Hall operation, maintenance, and event reservation activities.	\$15,646,284
Countywide Utilities	County utilities are managed and paid for electric, water, sewer, refuse disposal, and gas services necessary for facility and campus operations. The utilities program continues to implement energy saving measures through its utility providers and pursues available options for lighting retrofits utilizing LED, solar arrays, mechanical system enhancements, reflective roofing replacements, and dual level LED parking lot lighting fixture replacements.	\$5,878,990
Requested Maintenance	Requested Maintenance includes facility improvement projects that are necessary in addition to day-to-day maintenance and custodial service, such as cubicle reconfiguration, office space modifications, and one-time projects that require the skills found in building maintenance and construction trades.	\$409,181

County of Placer
Operation of Internal Service Fund
Fiscal Year 2020 - 21
Cost Center: CC12004 Building Maintenance

Operating Detail	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by the Board of Supervisors
1	2	3	4	5
Operating Revenues				
Charges for Services	\$16,072,620	\$17,109,342	\$20,454,905	\$20,454,905
Donations	\$500			
Intergovernmental Revenue	\$205,701	\$200,000	\$200,000	\$200,000
Miscellaneous Revenues	\$34,387			
Revenue from Use of Money & Property	\$79,418	\$50,000	\$300,000	\$300,000
Total Operating Revenues	\$16,392,627	\$17,359,342	\$20,954,905	\$20,954,905
Operating Expenses				
Agriculture	\$34,270			
Clothing and Personal	\$696	\$1,300	\$1,300	\$1,300
Communications	\$106,774	\$120,302	\$59,198	\$59,198
Employee Group Insurance	\$838,264	\$526,403	\$508,951	\$508,951
Food	\$806			
Household Expense	\$2,230,461	\$375,000	\$2,850,000	\$2,850,000
Insurance	\$173,473	\$52,964	\$6,159	\$6,159
Interfund Expenditure	\$403,068	\$517,374	\$1,480,322	\$1,480,322
Maintenance	\$1,295,383	\$1,220,330	\$659,600	\$659,600
Medical, Dental and Lab Supplies	\$1,492			
Memberships	\$2,596	\$500	\$1,000	\$1,000
Minor Equipment	\$72,303	\$20,000	\$22,000	\$22,000
Misc Expense	\$26,133		\$25,000	\$25,000
Office Expense	\$206,025	\$16,780	\$16,335	\$16,335
Operating Supplies	\$18,463			
Professional & Special Services	\$3,339,942	\$5,625,116	\$5,976,774	\$5,976,774
Rents & Leases	\$11,178	\$10,000	\$16,000	\$16,000
Retirement	\$941,400	\$1,148,492	\$1,189,072	\$1,189,072
Salaries & Wages	\$2,433,436	\$2,522,315	\$2,546,742	\$2,546,742
Special Department Expense	\$94,414	\$221,522	\$99,834	\$99,834
Support & Care of Persons	\$92,468			
Transfers Out		\$81,700		
Transportation & Travel	\$266,808	\$335,134	\$363,681	\$363,681
Utilities	\$3,549,832	\$4,130,973	\$5,878,990	\$5,878,990
Workers Comp Insurance	\$73,523	\$83,195	\$133,497	\$133,497
Total Operating Expenses	\$16,213,207	\$17,009,400	\$21,834,455	\$21,834,455
Operating Income (Loss)	\$179,420	\$349,942	(\$879,550)	(\$879,550)
Non-Operating Revenue (Expenses)				
Non-Operating Revenue (Ledger Group)	(\$18,175)		\$45,000	\$45,000

Total Non-Operating Revenue (Expenses)	(\$18,175)		\$45,000	\$45,000
Income Before Capital Contribution and Transfers	\$161,244	\$349,942	(\$834,550)	(\$834,550)
Capital Assets				
Equipment			\$100,000	\$100,000
Total Capital Assets			\$100,000	\$100,000
Net Asset Changes	\$161,244	\$349,942	(\$934,550)	(\$934,550)
Net Assets - Beginning Balance	\$551,052	\$712,297	\$1,062,239	\$1,062,239
Net Assets - Ending Balance	\$712,297	\$1,062,239	\$127,689	\$127,689

Facilities Management

Capital Projects – Cost Center 12018

Purpose:

To provide individual Capital Project budgets to include all costs incurred necessary to deliver the project based on its approved scope of work, to track construction-in-progress and capitalization details to support depreciation calculations for the Cost Plan, and to provide efficient, transparent capital project financial reporting.

Major Budget Adjustments and Initiatives:

- All employee salary, benefit, and supply costs have been removed from this cost center and are now budgeted in Cost Center 12090 – Capital Improvements.

Program Title	Program Description	Program Cost
Planning for Projects	Planning associated with the evaluation and necessity of potential capital projects such as cost estimating, defining a scope of work, and related contract costs.	\$196,389
Renovation Projects	Multi-Year Capital Plan projects approved annually by the Board of Supervisors to improve upon existing occupied spaces within County facilities as requested by departments.	\$3,278,854
Rehabilitation Projects	Multi-Year Capital Plan projects approved annually by the Board of Supervisors to renew or replace major building systems such as HVAC and flooring as prioritized by facility condition indexes and personnel.	\$5,404,449
Major Construction Projects	Multi-Year Capital Plan projects or other projects directed and approved annually by the Board of Supervisors to construct or purchase new facilities or perform major capital improvements to existing facilities.	\$33,025,912
Other Projects	Projects approved or directed to be delivered outside of the Multi-Year Capital Plan such as projects requested by customer departments within their authority and projects approved throughout the year by the County Executive Office or Board of Supervisors.	\$2,767,601

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: Capital Project Fund - Grants / Capital
Projects Fund / General Fund
Function: General Function
Cost Center: CC12018 Capital Projects

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5

Revenue

Legal Services	\$1,071,835			
Other Fees and Charges	\$94,994			
Donations		\$20,000		
State Aid - Construction		\$4,754,015	\$15,201,991	\$15,201,991
Aid from Other Agencies		\$151,669		
Miscellaneous	\$18,165			
Investment Income	\$463,752	\$139,434	\$139,434	\$139,434
Contributions from General Fund	\$549,566	\$13,598,566	\$11,398,009	\$12,722,462
Operating Transfers In-Capital Improvements	\$13,551,996	\$23,986,990		
Operating Transfers In		\$2,371,554	\$522,242	\$522,242
Fair Market Value Adjustment	\$183,449			
Total Revenue	\$15,933,757	\$45,022,228	\$27,261,676	\$28,586,129

Expenditures / Appropriations

Pesticides	\$300			
Buildings & Improvements	\$899,890			
Communication Services Expense	\$82,267	\$31,227		
Employee Group Insurance	\$137,641	\$152,536		
Retired Employee Group Insurance	\$92,237			
Equipment	(\$5,140)			
Food	\$305			
Household Expense	\$88			
Refuse Disposal	\$12,956			
Maintenance - Janitorial	\$6,908	\$6,705		
Insurance	\$33,324	\$35,590		
Transfer Out A-87 Costs	\$349,560	\$513,230		
Intra Fund Services	\$463,336	(\$2,664,155)		
Parts	\$1,888			
Auto	\$30			
Maintenance	\$16,832			
Fuels & Lubricants	\$1,050			

Materials - Buildings & Improvements	\$218,489			
Campus Services - PCGC	\$5,364	\$4,594		
Services	\$27,655			
Laboratory Supplies	\$11,006			
Professional / Membership Dues	\$3,996	\$3,000		
Small Tools & Instruments	\$1,828			
Misc Expense	\$773,435			
Printing	\$9,080	\$5,000		
Other Supplies	\$4,160	\$5,000		
Postage	\$3,072	\$2,280		
Operating Materials	\$263,597			
Professional and Special Services - General	\$4,606,768		\$17,283,728	\$17,813,509
Professional and Special Services - Technical, Engineering and Environmental	\$5,209,432	\$58,661,369	\$25,925,590	\$26,720,262
Professional and Special Services - Energy and Data Management	\$3,594			
Professional and Special Services - County	\$13,436	\$12,716		
Professional and Special Services - Information Technology	\$188,422	\$95,733		
Rents and Leases - Equipment	\$5,733			
Rents and Leases - Buildings & Improvements	\$6,978			
Retirement	\$299,874	\$338,491		
Payroll Tax	\$83,628	\$81,507		
Other Postemployment Benefits (OPEB)	\$54,294	\$68,250		
401 (k) Employer Match	\$1,137	\$750		
Salaries and Wages	\$1,318,988	\$1,086,740		
Salary Savings		(\$87,819)		
Employee Paid Sick Leave	\$4,954			
Extra Help	\$2,253			
Overtime and Call Back	\$10,283	\$5,000		
Cafeteria Plans (Non-PERS)	\$53,053	\$59,610		
Uniform Allowance	\$665	\$600		
Employee Benefits Systems	\$17,125	\$15,264		
PC Acquisition	\$3,275			
Signing & Safety Material	\$16,370			
Small Equipment	\$88,685			
Advertising	\$11,540			
Special Department Expense	\$153,065	\$205,453		
Project Costs	\$153,773			
Operating Transfer Out - Capital Improvements	\$8,254,672			
Contributions to Other Funds	\$139,434	\$139,434	\$139,434	\$139,434
Transportation and Travel	\$16,166	\$22,692		

Utilities	\$6,532	\$6,331		
Workers Comp Insurance	\$4,784	\$4,756		
Total Expenditures / Appropriations	\$24,144,069	\$58,811,883	\$43,348,752	\$44,673,205
Total	(\$8,210,312)	(\$13,789,655)	(\$16,087,076)	(\$16,087,076)

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects		2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1		2	3	4	5
Capital Project Funds					
PJ00064	Speedboat Beach Master Plan (PARKS)	\$44,520	\$185,480	\$585,480	\$585,480
PJ00065	Martis Valley Trail	\$864,670	\$3,504,150	\$2,638,562	\$2,638,562
PJ00067	CI CIP Countywide - Planning	(\$4,609)	\$341,704	\$100,000	\$100,000
PJ00073	RES GF Roseville - Fairgrounds Environmental	\$228,205	\$95,684	\$86,370	\$86,370
PJ00076	RES GF Tahoe HHS - Site Search	(\$171,683)	\$171,683	\$163,098	\$163,098
PJ00077	Granite Bay Landscape Study	(\$71,489)	\$71,489	\$71,489	\$71,489
PJ00078	Kings Beach Center Disposition	\$1,419			
PJ00082	RES GF Lincoln - Shooting Range Remediation	(\$470,373)	\$470,373	\$411,198	\$411,198
PJ00083	Placer County Fairgrounds Assessment	(\$9,724)	\$9,724		
PJ00084	CI CIP BSJC SRF - Jail SB863 Acute Mental Health Housing Construction	(\$2,642,772)	\$4,051,838		
PJ00084	CI CIP BSJC SRF - Jail SB863 Mental Health Facility			\$7,936,230	\$8,236,063
PJ00085	Tahoe Development-TAU	(\$2,583)	\$2,583		
PJ00086	CI CIP Tahoe PS - Tahoe Justice Center Planning	(\$49,585)		\$88,415	\$88,415
PJ00086	CI GF Tahoe PS - Tahoe Justice Center Planning		\$50,271		
PJ00092	Emigrant Trail Study	\$12,018	\$445,324	\$558,306	\$558,306
PJ00093	Cabin Creek Biomass Facility	\$92,500			
PJ00095	CI GF Countywide - Photovoltaic Carport Installation	(\$54,871)	\$289,798	\$13,494	\$13,494
PJ00096	ERL Liftstation Improvements	(\$148,698)	\$160,335		
PJ00097	Vineyard Liftstation Improvements	(\$144,944)		\$125,030	\$125,030
PJ00098	Organics Recycling	(\$500,000)	\$500,000	\$500,000	\$500,000
PJ00102	Auburn Jail HU3 Exterior Wall Repair	\$458			
PJ00104	Auditor Controller Counter Remodel	\$75,000			
PJ00105	Treasure/Tax Collector Counter Remodel	\$25,000			
PJ00106	BOS ADA Improvements	\$85,000			
PJ00107	BM CIP Tahoe - Admin Center Emergency Generator Installation	\$20,348	\$54,652	\$50,243	\$50,243
PJ00108	CI CIP PCGC SRF - Jail HU#3 Retrofit	(\$2,073,063)	\$2,093,049	\$140,117	\$140,117

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ00109 CI CIP BSJC SRF - Coroner Facility Construction	\$5,475,725	\$19,548,186	\$3,727,805	\$3,727,805
PJ00110 CI CIP BSJC SRF - Jail SB844 Medium Security Housing Construction	(\$2,325,807)	\$5,881,041		
PJ00110 CI CIP BSJC SRF - Jail SB844 Vocational Center			\$14,948,147	\$15,472,767
PJ00111 BM GF Countywide - Parking Lot Paving	\$195,787	\$224,213	\$435,358	\$435,358
PJ00112 BM CIP Countywide - Security & Safety Improvements	(\$43,792)	\$232,020	\$300,577	\$300,577
PJ00113 CI CIP PCGC HHS - Office Building Planning	(\$928,542)		\$102,015	\$602,015
PJ00113 CI GF PCGC HHS - Office Building Planning		\$930,040		
PJ00116 Gould Improvements	(\$89,554)	\$89,554	\$89,554	\$89,554
PJ00120 Lincoln Missile Site Remediation	\$167			
PJ00124 Dutch Flat Pool Repairs	\$51,491			
PJ00125 CI GF PCGC ASR - FAB Lobby Remodel	(\$117,837)	\$115,825	\$102,204	\$102,204
PJ00127 Countywide Fuel Load Reduction	\$7,326			
PJ00130 CI GF Countywide LIB - Misc Improvements	(\$62,170)	\$62,881	\$58,965	\$58,965
PJ00131 BM GF Countywide - Signage		\$50,956	\$118,515	\$118,515
PJ00133 BM CIP PCGC - Exterior Building Repairs	\$127,891	\$72,109		
PJ00135 CI CIP Tahoe - Admin Center Tenant Improvements	\$96,000	\$4,000	\$500,000	\$500,000
PJ00136 CI GF PCGC - AJC Envelope Repairs	\$190,007		\$661,698	\$661,698
PJ00140 RES GF Roseville HHS - Cirby Hills ASOC Tenant Improvements	(\$226,239)	\$231,327	\$196,297	\$196,297
PJ00141 BM GF Countywide - VFA Software	(\$164,067)	\$164,067		
PJ00142 CI GF Kings Beach LIB - Library Tenant Improvements	(\$46,728)	\$66,728		
PJ00145 Auburn Library Landscape Rehab	(\$4,281)	\$55,691		
PJ00151 Misc County Buildings Projects (inactive)	(\$158,544)			
PJ00152 CI GF Countywide - Hazardous Materials Abatement	(\$8,790)	\$111,862		
PJ00159 BM CIP Countywide - Painting Projects	\$38,808	\$461,192		
PJ00160 BM CIP Countywide - Flooring Replacement Projects	\$78,351	\$21,649		
PJ00161 BM CIP Countywide - Roofing Projects	(\$515,909)	\$1,315,909		
PJ00162 BM GF Countywide - Memorial Halls Tenant Improvements	\$121,351	\$100,869	\$188,332	\$188,332

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ00168 CI BSJC - Campus Planning	\$296,952			
PJ00169 DeWitt Heritage Museum	\$4,441			
PJ00171 Clerk Recorder Remodel	\$120,000			
PJ00172 BM CIP Countywide - Major Maintenance Projects	(\$980,320)	\$2,419,710	\$5,000,000	\$5,000,000
PJ00173 Auburn Ravine Force Main Imp	(\$1,939,519)	\$2,348,277	\$3,695,818	\$3,695,818
PJ00175 Sylvan Glenn Lift Station Imp	(\$232,497)	\$223,680	\$216,077	\$216,077
PJ00176 CI CIP Countywide - ADA Improvement Projects	(\$143,851)	\$573,218	\$807,912	\$807,912
PJ00178 CI CIP Roseville - Fairgrounds PVT Contribution	(\$4,782)	\$4,782		
PJ00179 SPACF Arraignment Court	\$949,982			
PJ00180 Countywide Trail Maintenance	(\$65,194)	\$165,194	\$265,194	\$265,194
PJ00181 Park, Trail, & Open Space Master Plan	(\$202,802)	\$202,802	\$202,802	\$202,802
PJ00182 Hidden Falls Park New Well	(\$28,720)	\$116,343	\$88,460	\$88,460
PJ00183 Parks Major Maintenance Projects	(\$27,747)	\$27,747	\$27,747	\$27,747
PJ00185 Griffith Quarry Park Improvements	(\$176,673)	\$226,673	\$276,673	\$276,673
PJ00186 SMD#1 Post Plant Improvements	\$63,797			
PJ00188 SPACF Booking Area Improvements	\$229			
PJ00189 Bell Road Liftstation	(\$66,965)	\$40,798	\$34,815	\$164,815
PJ00190 CI BSJC - Bldg B Secure Parking	\$247,177			
PJ00192 Sunset Area Planning	(\$5,964)			
PJ00193 Hidden Falls Expansion EIR	(\$53,463)	\$53,463		
PJ00196 BM CIP Countywide - HVAC Replacement Projects	\$727,308			
PJ00197 CI GF Countywide - Misc Unreimbursed Projects	\$31,609	\$549,566		
PJ00198 Animal Services Center	\$464			
PJ00204 Foresthil Mem Hall Exterior	\$10,467			
PJ00207 CI Misc Unreimb Countywide - Office Space Planning	\$26,304			
PJ00210 CI Billable PCGC FARM - Bldg 306 Tenant Improvements (Inactive)	\$11,364			
PJ00211 CI Billable PCGC AGC - Bldg 306 Tenant Improvements (Inactive)	\$111,514	\$105,878	\$231,970	\$231,970

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ00212 Countywide Herman Miller Storage	\$6,935			
PJ00215 PCGC Wetlands Mitigation	\$4,392			
PJ00218 CI Risk Mgmt PCGC SRF - Jail HU#4 Stucco Replacement	(\$27,544)	\$1,060,978	\$1,216,701	\$1,216,701
PJ00224 Auditor's Office Conf Room to Office	\$425			
PJ00225 Food Services Contract	\$65,267			
PJ00226 CI Billable Auburn HHS - Enterprise CSOC Cubicle Reconfiguration	\$4,809			
PJ00228 SPACF Biometric Station	(\$2,092)			
PJ00235 CI Misc Unreimb PCGC SRF - AJC Mobile Command Vehicle Carport	\$1,375			
PJ00236 CI Misc Unreimb - Job Order Contract Administration	\$13,308			
PJ00660 Pioneer Community Energy Lease Imp	\$59,937			
PJ00661 PCGC Master Plan	\$146,489			
PJ00755 CI CIP Rocklin CRE - Atherton Acquisition & Tenant Improvements	\$994,194	\$9,041,299	\$1,505,200	\$1,505,200
PJ00760 Foresthill Park Improvements	\$86,622	\$90,000		
PJ00766 CI Billable BSJC PRO - Bldg B Interview Room Remodel	\$28,599			
PJ00768 BM MM PCGC SRF - Jail Generator Replacement	\$5			
PJ00769 AJC Sheriff IT Server Room	\$28,529			
PJ00770 Auburn Memorial Hall Mechanical System	(\$78)			
PJ00775 BM Risk Mgmt Auburn HHS - Enterprise Damages & Repairs	\$16			
PJ00776 Meadow Vista Transfer Station	(\$44,413)		\$44,413	\$44,413
PJ00778 RES GF & Billable Tahoe - Property Nahas Acquisition	\$92,091	\$3,563,285		
PJ00788 Parks Fuel Load Reduction		\$270,000	\$250,000	\$450,000
PJ00789 Employee Picnic Support	\$394			
PJ00791 Colfax Library Systems Furniture	\$10,584			
PJ00792 Meadow Vista Landfill Gas System	\$58,383	\$300,000	\$76,632	\$76,632
PJ00803 CI Billable PCGC ADM - FAB Conference/Break Room Remodel	\$10,444			
PJ00806 CI CIP BSJC PRO - Bldg B Tenant Improvements	\$78,166	\$874,347	\$483,562	\$483,562
PJ00807 CI CIP BSJC DIS - Bldg B Tenant Improvements	\$56,670	\$146,715	\$48,608	\$48,608

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ00820 CDRA Printer/Work Station Configuration	\$1,686			
PJ00822 DPWF Engineering Furniture Reconfig	\$100			
PJ00823 Loomis Landfill Groundwater Cutoff Trench	\$49,953	\$1,000,000	\$731,794	\$731,794
PJ00824 Olive Grove Lift Station Upgrades	(\$110,000)	\$199,190	\$141,495	\$141,495
PJ00825 Barton Road Trail		\$175,000	\$175,000	\$175,000
PJ00826 ERL Stormwater Improvements	(\$318,021)	\$699,707	\$635,997	\$635,997
PJ00827 Franklin School Turf Replacement		\$445,000	\$520,000	\$520,000
PJ00828 Dry Creek Park Phase III	(\$59,740)	\$2,150,000	\$2,150,000	\$2,150,000
PJ00829 RES Billable Tahoe - Firehouse Property Improvements	\$105,000	\$19,200		
PJ00832 Miners Ravine Creek Sewer Line Crossing	(\$33,447)			
PJ00833 ERL Truck Scale	(\$45,987)			
PJ00834 Petite Creek Liftstation Imp	(\$51,242)			
PJ00836 Bldg 111B New Shot/Interview Rooms	\$32,085			
PJ00840 Squaw Valley Winter Access & Trail Enhancement	\$3,499			
PJ00848 CI Misc Unreimb PCGC - Affordable Housing Planning	\$7,899	\$896		
PJ00849 CI Billable Auburn HHS - Enterprise MEM 24142 CSOC Workstation Modifications	\$58,967			
PJ00854 KBC GF Tahoe - KBC Kings Beach Center Disposition	\$2,433			
PJ00872 CDRA-Tahoe (Dave's) Office Reconfig	\$3,975			
PJ00874 CSOC Enterprise Office Reconfig	\$5,143			
PJ00876 Park Fees – Other Agency Projects		\$143,000		
PJ00880 CI Billable Auburn CEO - Domes MEM 39433 Front Office Modification	\$3,006			
PJ00881 TART Workstation Reconfigure (Inactive)	\$4,289			
PJ00895 CI Billable PCGC DPW - CDRC MEM 27024 Environmental Eng Workstation Modifications	\$2,572			
PJ00897 CI GF & Grant Countywide - Electric Vehicle Charging Station Installation	\$31,751	\$373,261	\$199,100	\$199,100
PJ00903 TAX STATION RECONFIG	\$1,716			
PJ00905 SUPPORT TO CAPITAL PROJECTS	\$37,070			

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ00931 Elections Equipment Temporary Storage (inactive)	\$61			
PJ00939 HHS MH Kings Beach Property Acquisition	\$5,935			
PJ00940 RES GF Roseville - Fairgrounds UST Site Closure		\$125,400	\$118,035	\$118,035
PJ00955 CI CIP PCGC - Infrastructure Project		\$2,025,000	\$1,883,901	\$1,883,901
PJ01006 CI Misc Unreimb PCGC - Master Plan Implementation Efforts	\$791			
PJ01007 CI GF & JCC Auburn - Historic Courthouse Roof Replacement	(\$2,670)	\$3,990		
PJ01023 CI CIP PCGC TRS - FAB Cubicle Reconfiguration		\$50,000	\$47,500	\$47,500
PJ01024 CI CIP PCGC FAC - Bldg 210 Remodel		\$200,000	\$186,706	\$186,706
PJ01025 CI CIP & Billable Auburn LIB - Library Shade Structure Installation		\$70,000	\$114,398	\$114,398
PJ01026 CI CIP PCGC AGC - Bldg 301 Storage & Gate Improvements		\$50,000	\$44,350	\$44,350
PJ01027 CI GF Tahoe - Dollar Creek Housing Project Planning			\$96,389	\$96,389
PJ01027 CI GF Tahoe - Nahas Housing Project Planning		\$113,000		
PJ01032 CI Billable PCGC CDRA - CDCR MEM 42301 Planning Workstation Modification	\$683			
PJ01063 Applegate #1 Lift Station Improvement		\$120,000	\$5,802	\$5,802
PJ01064 Joeger Road Lift Station Improvement		\$350,000	\$327,997	\$327,997
PJ01065 Edgewood Lift Station Improvement		\$125,000	\$125,000	\$125,000
PJ01171 Squaw Valley Playground Repairs		\$25,000		
PJ01172 19-20 Countywide Tree Program		\$76,000		
PJ01173 Squaw Valley Turf Repairs		\$40,000		
PJ01174 Capital Improvement Trail Connecting Plan		\$10,000		
PJ01175 Squaw Valley Park Winter Opening 19-20		\$50,000		
PJ01176 Dollar Creek Trail Maintenance		\$7,500		
PJ01177 Loomis Park Irrigation Pump Replacement		\$40,000		
PJ01178 Capital Asset Replacement Program		\$20,000		
PJ01179 Hidden Falls Social Trail Restoration		\$63,000		
PJ01182 Winter Access and Trail Enhancement - Squaw Valley Park (closed) (Inactive)		\$175,000		
PJ01216 CI ADA & Billable Auburn FAC - Bernhard Museum Paving			\$98,967	\$98,967

County of Placer
All Improvement Projects
Fiscal Year 2020 - 21

All Improvement Projects	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 - 21 Recommended	2020 - 21 Adopted by Board of Supervisors
1	2	3	4	5
PJ01267 Applegate Park Improvements 2019 (closed) (use PJ00952) (Inactive)			\$90,000	\$90,000
PJ01276 BM GF & Billable Roseville HHS - Cirby Hills FY 19/20 Capital & Maintenance			\$404,449	\$404,449
PJ01299 CI GF BSJC SRF - SPACF Kitchen Drain Repairs			\$70,000	\$70,000
PJ01348 CI GF Countywide - Post Warranty Deficiencies			\$150,000	\$150,000
PJ01415 CI CIP PCGC DPW - Soil Lab Renovation			\$122,492	\$122,492
PJ01416 CI CIP PCGC SRF - Mobile Command Vehicle Enclosure			\$50,000	\$50,000
PJ01421 Cavitt Stallman Lift Station Improvement			\$200,000	\$200,000
PJ01422 Winter Hawk Lift Station Improvement			\$250,000	\$250,000
Total Capital Project Funds	(\$3,120,489)	\$73,587,155	\$58,309,455	\$59,963,908