

Instructions for Completing a Placer County Fireworks Display Application – 2020

This document provides general information about how to apply for a Placer County Fireworks Display permit. Fireworks displays are permitted consistent with Placer County Code Chapter 9 Public Peace, Safety and Welfare, Article 9.33. The permit process directs the manner in which Placer County staff and public safety agencies will work with the display Sponsor and the contracted Pyrotechnic Vendor to ensure that the display is conducted within regulations prescribed by Placer County and in coordination with other reviewing agencies, as may be required. Prior to submitting an application, it is strongly recommended that any individual or organization contemplating a display become familiar with the application and approval requirements and understand that all requirements are meant to ensure public safety and to protect life, property and the environment.

Fireworks Displays in the unincorporated areas of Placer County shall be executed by licensed professional pyrotechnic operators only. The Pyrotechnic Vendor shall hold a current valid California Public Fireworks Display License.

The permit application must be filled out completely by both the Sponsor and the Pyrotechnic Vendor and submitted to the Placer County Office of Emergency Services with the full \$300 permit fee payable to the "County of Placer," except as is allowed for non-profit and charitable organizations and events. Incomplete applications, or those not including payment in full will not be accepted. Applications are required to be submitted at least Sixty (60) days in advance of the proposed event date. It is important that applicants note that some reviewing agencies have earlier deadlines.

PART 1 – REQUIRED SPONSOR ACTIONS

For purposes of this application, Sponsor refers to the private property owner, event host, either individual or entity, that is hosting an event where a Fireworks Display is planned. Sponsors shall contract with a state-licensed pyrotechnic company to conduct the actual fireworks display. Please note that site security is the sole responsibility of the Sponsor and not the Pyrotechnic Vendor.

In coordination with the Pyrotechnic Vendor, the Sponsor conducts a site survey to determine the type and number of specific fireworks, time and length of the display, safety requirements, site security considerations, etc. Among other things, the Pyrotechnic Vendor will provide the Sponsor with the details of the specific fireworks, how much area is required, time limits, and any ancillary approvals required (e.g., local fire district and Coast Guard temporary safety zone if the Display is on Lake Tahoe or at Folsom Lake).

At least 120 days prior to the event:

For water-based displays, contact the United States Coast Guard to submit documents required in order to request a perimeter “safety zone.”

At least 60 days prior to the event:

Submit a complete *Fireworks Display Application* to the Placer County OES with payment in full of the \$300 permit fee. Applications may be submitted either via US mail or email as described below. All documents, including a complete application, permit fee and insurance certificates must be postmarked or emailed no later than 60 days prior to event. If 60 days falls on a weekend, documents may be postmarked or emailed the following Monday. Permit fees are waived if the display meets certain non-profit, charitable organization or public entity requirements as outlined in the Placer County Code. Complete applications will include required insurance from both the Sponsor and the Pyrotechnic Vendor, a Site Security Plan and at Lake Tahoe, submittals required in the Water-based Fireworks Display BMP plan, attached.

Make contact with local fire district and other public safety agencies to acquire information about additional permits, fees or other requirements that may be associated with a fireworks display. Submit all required outside agency permits with the Placer County Fireworks Display Permit application, or evidence an application has been submitted. Final approval of the Display is contingent upon approval from applicable outside agencies and *the Fireworks Display Permit Application*.

PART 2 – REQUIRED PYROTECHNIC OPERATOR ACTIONS

Upon being contracted to conduct a fireworks display:

Fireworks Displays in the unincorporated areas of Placer County shall be executed by licensed professional pyrotechnic operators only, under a California licensed Public Display Pyrotechnic Vendor.

With the Sponsor, Pyrotechnic Vendor is to conduct a site survey and determine the type and number of specific fireworks, time and length of the display, safety requirements, site security plan and Best Management Practices Plan.

Also, with the Sponsor the Pyrotechnic Vendor is to gather all appropriate information including any required outside agency approvals (local fire district, Coast Guard, Bureau of Reclamation, FAA, other) needed to complete the *Fireworks Display Permit Application*. Collaborate with Sponsor to implement required Water-based Fireworks Display BMP Plan, if applicable.

What to do if an application in total or any aspect of a proposed Display is denied for which an appeal is to be made.

If a permit is denied, appeals shall be governed by Section 9.33.090 of the Placer County Code.

Fireworks Display Application Checklist REQUIRED FOR ALL FIREWORKS DISPLAYS

1. Read Completing a Fireworks Display Sponsor's Application or a Permit Application
2. Set up "Safety Zone" and request review by United States Coast Guard, or Bureau of Reclamation if event is located at Folsom Lake
3. Set up Site Security Plan; submit to Placer County OES with application
4. Complete Fireworks Display Application- requires Sponsor and Pyrotechnic Operator insurance, signature and submittal
5. Pay permit fee of \$300, payable to the "County of Placer"
6. Provide a copy of United States Coast Guard temporary safety zone to Placer County OES
7. Read and sign Hold Harmless / Indemnification clause
8. Certificate of General Liability Insurance
9. Certificate of General Liability Additional Insured Endorsement
10. Certificate of General Liability Primary / Non-Contributory Endorsement
11. Certificate of Worker's Compensation Insurance
12. Certificate of Automobile Insurance
13. Certificate of 15-day Insurance Cancellation Notice
14. Set up location where all fireworks debris will be deposited per laws and regulations
15. Prepare Fireworks Storage location
16. **ALL DOCUMENTS AND APPLICATIONS SHALL BE SUBMITTED TO PLACER COUNTY OES NO LATER THAN 60 DAYS PRIOR TO EVENT (including applications pending approval from other agencies)**

REQUIRED FOR LAKE TAHOE WATER-BASED FIREWORKS DISPLAYS ONLY

1. Read Placer County Fireworks Best Management Practices Plan requirements
2. Set up "Safety Zone" and request review by United States Coast Guard minimum of 120 days prior to new event
3. Prepare two (2) power boats / 2 crew members each or one power boat and one kayak, with appropriate gear
4. Prepare "Clean-up crews, land and water", Dive Team, Land Team
5. Prepare "Clean-up crew for barge"
6. Facilitate efforts to get permission to enter private property for clean-up requirements
7. Prepare written Event Summary, including Daily Logs, submit to OES no later than 30 days following event, or earlier if required

Addresses for Submittals:

For Permit Application and Delivery of Payment (Must be postmarked or emailed no later than 60 days prior to event. If 60 days falls on a weekend, documents may be postmarked or emailed the following Monday.):

Placer County Office of Emergency Services
Attn: Young Rodriguez
2968 Richardson Dr
Auburn, CA 95603
Phone: 530-886-5316
Email: YRodrigu@placer.ca.gov

For Insurance Documents (Must be postmarked or emailed no later than 60 days prior to event. If 60 days falls on a weekend, documents may be postmarked or emailed the following Monday.):

Placer County Risk Management
Attn: Terry Butrym
145 Fulweiler Ave, Ste 100
Auburn, CA 95603
Phone: 530-886-2605
Email: TButrym@placer.ca.gov