

# PLACER COUNTY ASSESSOR'S OFFICE

Kristen Spears, Assessor

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## Assessor's Parcel Boundary Change Request Attention: Mapping Division

Without exception, **all** of the conditions must be met.

1. A split is a separation of one parcel into two or more parcels resulting in separate tax bills for each. A combination merges two or more parcels resulting in a single tax bill.
2. Only the property owner(s) or legally authorized agent can request to have a parcel split or combined for property tax purposes. All owners must sign on second page. Make copies as needed for additional owners.
3. A split must be along established lot lines from a recorded subdivision or parcel map.
4. All taxes must be paid in full on parcels being combined or split.
5. The recorded ownership of all parcels must be exactly the same.
6. All parcels must be in the same Tax Rate Area (TRA); unless the size of any parcel to be combined or moved across existing TRA boundaries is valued less than \$50,000 **or** the parcel contains 45,000 square feet or less per R&T Code Section 606(b)(c).
7. All parcels must be contiguous (directly adjoining each other and not separated by a roadway).
8. Once the request has been submitted and processed it cannot be reversed. Returning the property to the original configuration requires a new Assessor's Parcel Boundary Change Request and payment of the appropriate fees outlined on the second page.
9. **This action by the County Assessor is for property assessment purposes only. It does not imply legal lot status nor does it constitute legal lot approval by any Planning/Building authority. If you have questions regarding legal lots, you should contact the appropriate Planning/Building authority where the property is located.**

Fee Calculation:

**For Split**                      Number of new parcels \_\_\_\_\_ X \$36.50 = \_\_\_\_\_

**For Combination**        Number of parcels to combine \_\_\_\_\_ X \$36.50 = \_\_\_\_\_

All fees are non-refundable. *Submission of the application does not assure that your request will be approved.*

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I have read the instructions and conditions and believe all have been met. I request the following parcel(s) be

**combined**     **split** into new parcel(s) for the next succeeding property tax year:

Current Assessor's Parcel Number(s):

1. \_\_\_\_\_                      2. \_\_\_\_\_                      3. \_\_\_\_\_

4. \_\_\_\_\_                      5. \_\_\_\_\_                      6. \_\_\_\_\_

\_\_\_\_\_  
Property Owner's Name/Authorized Agent (Please print)

\_\_\_\_\_  
Mailing Address (Please print)                      City                      State                      Zip Code

\_\_\_\_\_  
Signature of Property Owner/Authorized Agent    Date                      (\_\_\_\_\_) \_\_\_\_\_  
Telephone No. (8am–5pm)

Return completed form to:

Kristen Spears  
Placer County Assessor  
2980 Richardson Dr.  
Auburn, CA 95603-2640

Checks should be made  
payable to:

Placer County Assessor