

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: January 8, 2008

SUBJECT: Approve the Award of Competitive Bid No. 9762 to TiFCo Industries for Fasteners and Related Items in the Maximum Aggregate Amount of \$63,000.00

ACTION REQUESTED

Approve the award of competitive Bid No. 9762 to TiFCo Industries for fasteners and related items in the maximum aggregate amount of \$63,000.00, and authorize the Purchasing Manager to sign four resulting Blanket Purchase Orders (BPOs).

BACKGROUND

The Procurement Services Division, on behalf of the Department of Public Works (DPW) - Fleet Services, Placer County Fire, Facility Services, and the Placer County Sheriff's Department solicited bids for the County's fastener requirements. Twenty-six vendors were notified of Invitation for Bid (IFB) No. 9762 which was also posted on the County's website. The Bid stated that the County intends to award four BPOs to the lowest responsive bidder for an approximate initial one year period with possible annual renewals in accordance with the Bid's specifications. Bids were received from six vendors: D&S Products Company, Fastenal Company, Grayson Industries, Inc., MRO Club, Riebes Auto Parts, and TiFCo Industries.

Bid evaluation was based on the lowest bid reference total. Local vendor's preference (LVP), payment discounts, and related item discounts were also considered during the award evaluation and LVP was not a determinant in the award recommendation. Initial bid evaluation showed that the apparent low bidder was Grayson Industries, Inc. of Plantation, FL; however, Grayson Industries has discontinued their sales representative visitation program. Bid specifications state that the successful firm shall provide a sales representative to visit each delivery location at least every two weeks. In accordance with the Purchasing Policy Manual, Section 3.14, this bid was rejected because of the variance with specifications. The next lowest bidder, TiFCo Industries of Citrus Heights, CA, has the ability to provide a sales representative to visit the delivery locations every two weeks.

Four BPOs have been requested by the following departments and are recommended for approval in the following maximum amounts: DPW, Fleet Services - \$36,000.00, Placer

County Fire - \$10,000.00, Facility Services - \$15,000.00, and Placer County Sheriff's Department - \$2,000.00. Based on their complete responsiveness to the bid and their favorable pricing, staff recommends approval to award the resulting BPOs to TIFCo Industries in the maximum aggregate amount of \$63,000.00.

FISCAL IMPACT

The BPOs resulting from this recommendation will provide the County's fastener requirements in the maximum aggregate amount of \$63,000.00. The Departments' Fiscal Impact Statements are attached.

Attachment: Fiscal Impact Statements

cc: Chuck Gordon, DPW Fleet Services Manager
Cynthia Taylor, DPW Administration
Greg Guyan, Battalion Chief
Linda Oakman, CEO Administration
Jim Durfee, Facility Services Director
Cindy McCallister, Facility Services Administration
Edward Bonner, Sheriff
Barbara Besana, Sheriff Administration

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: **January 8, 2008**

SUBJECT: **Fiscal Impact Statement**
Annual BPO with Tifco for Automotive Fastners

Fiscal Impact Statement Examples

The department has budgeted appropriately for this annual purchase and funding is available in the FY 2007-08 department budget.

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Thomas M. Miller, County Executive Officer
By Linda Oakman, Administrative and Fiscal Manager

DATE: January 8, 2008

SUBJECT: **Fiscal Impact Statement:** Annual BPO with Tifco for Automotive Fasteners for the period January 1, 2008 through December 31, 2008.

The department has budgeted for these purchases. Sufficient funding for this BPO is included in the fiscal year 2007-08 budgets for the fire fund and fire CSA's.

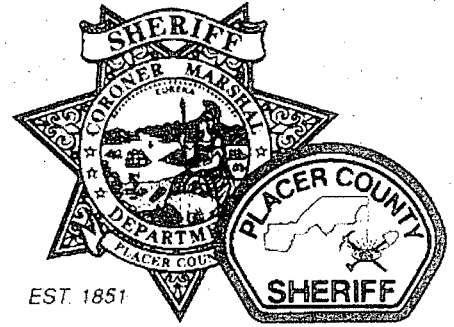
FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: James Durfee, Director
DATE: December 17, 2007
SUBJECT: **Fiscal Impact Statement**
BPO for fasteners and related items on RQ046615 for \$15,000.00

The Department of Facility Services has budgeted appropriately for this expense in the Sewer Maintenance Districts #1, #2, and #3, Sewer CSA's, Environmental Utilities, and Building Maintenance budgets. Therefore there is sufficient funding available for this BPO.

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PLACER COUNTY
SHERIFF
CORONER-MARSHAL



EDWARDN.BONNER
SHERIFF-CORONER-MARSHAL

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Sheriff Edward Bonner
DATE: December 15, 2007
SUBJECT: Fiscal Impact Statement
BPO Renewal for Fastenal for the period 01-01-08 – 12-31-08

Funds are included in the current FY 2007/2008 Sheriff's Department budget for these expenses resulting in no additional fiscal impact.