

ROSEVILLE VETERANS' MEMORIAL HALL
Meeting Agenda
January 7, 2019 at 10:00 AM
110 Park Drive, Roseville, CA

Board of Trustees

Raquel Mangone
(President)
VFW Post 1487

Robert Lightfield
FRA Branch 230

Philip Jordan
American Legion Post 169

Jack Duran
Board of Supervisors

Alternates

Danny Mendoza
American Legion Post 169

Donald Chapman
FRA Branch 230

Roy L. Guerrero
VFW Post 1487

Charles Peterson
Board of Supervisors

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Election of Secretary – Revised Officer Rotation. (Attachment)**
5. **Approval of Minutes**
 - a. Minutes from November 6, 2018. (Attachment)
6. **Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public comment. Agenda Items should be submitted at least 2 weeks in advance for consideration. Please contact the Hall Coordinator at 11476 C Avenue, Auburn, CA. (530) 886-4958.
7. **Information / Non Action Items**
 - a. VVA Chapter 500 Withdraw from Hall Board Letter. (Attachment)
 - b. Review Work Order / Custodial Hours Report. (Attachment)
 - c. MOU Reports (dance group income / expenditures) due January 31st.
8. **Action Items**
 - a. Review / Modify / Ratify Building Maintenance Project List. (Attachment)
9. **Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
 - c. Hall Use Report.
10. **Announcements**
 - a. Next regularly scheduled meeting date: March 4, 2019.
11. **Adjournment**

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meetings. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact Facilities via the below methods. Requests should be made three (3) working days in advance whenever possible. Agenda and Attachments for the above referenced meeting can be viewed at the following link: <http://www.placer.ca.gov/halls>.

**ROSEVILLE VETERANS MEMORIAL HALL
HALL BOARD OFFICE ROTATION**

YEAR	OFFICE	ORGANIZATION
2017 – 2018	President	FRA – Bob Lightfield
	Secretary	VFW – Raquel Mangone
2018 – 2019	President	VFW – Raquel Mangone
	Secretary	AL -
2019 – 2020	President	AL
	Secretary	FRA
2020 – 2021	President	FRA
	Secretary	VFW
2021 – 2022	President	VFW
	Secretary	AL
2022 – 2023	President	AL
	Secretary	FRA
2023 – 2024	President	FRA
	Secretary	VFW
2024 – 2025	President	VFW
	Secretary	AL
2025 – 2026	President	AL
	Secretary	FRA
2026 – 2027	President	FRA
	Secretary	VFW
2027 – 2028	President	VFW
	Secretary	AL
2028 – 2029	President	AL
	Secretary	FRA
2029 – 2030	President	FRA
	Secretary	VFW

RE-PRESENTED AT 1/7/19 MEETING – REMOVED VVA500

**ROSEVILLE CA. VETERANS HALLBOARD MEETING
NOVEMBER 5TH, 2018**

Members present:

Philip Jordan A/L post 169
Duane Espinoza Placer Co. Facilities Service
Kristie Cantrell Placer Co. Hall Board Coor.
Bob Lightfield Br 230 FRA
Raquel Mangone VFW post 1487

Visitors:

Mary Ann Frank Br 230 Aux.
Harold Hayek dance group, Overhalls and president of the Assoc.
Dick Howard dance group, Whirl-A-Ways
Patrick Graham Pres. VVA 500

Minutes:

No minutes from meeting.

Public Comment:

Dance groups commented with concerns about changes in calendar schedule. If dance groups are canceled or rescheduled, it affects there ability to raise funds for paying their rent. They have signed contracts with the caller far in advance of the actual date of the dance.

Phil and Raquel suggested the Board do there best to keep the schedule the same or find a solution that will not effect the dance group.

Action Items:

a. Renaming of Meeting rooms, because of the changes in membership, that includes both men and women in the various organizations. It was requested a change to the meeting rooms. It was approved by the Board to rename the rooms to Veterans and Auxiliary respectively.

b. Consider approval of Blue Star Mothers request for use of Roseville Hall on Feb. 15,16,17. 2019. After much discussion the Board worked out a plan to allow the BSM to use the Hall. The dance groups will relocated to the Loomis Hall at the same rates that they pay in Roseville. Kristie will notify BSM and check with Loomis to ensure the rooms are available.

c. Mavericks dance group request use on Aux. Meeting room on May 31, 2019. Motion was made and approved.

d. Building maintenance. Broken windows fixed in upstairs locker room.

Gas heating units replaced in main hall. PA system fixed. Replaced 4 parking

blocks with plastic ones. Ice machine moved to kitchen in place of dish washer.
e. Leave five tables in lower kitchen area standing as per schematic posted on wall. Chairs to be placed on top of tables, remaining tables and chairs placed in racks. Motion was past and approved.

f. William Jessup University Veterans club requests use of Hall basement on Nov. 17th to provide Thanksgiving dinner for homeless from 5 to 10 pm. Request fee waiver for this event. Motion was made and seconded to approve request.

Reports:

Four Chaplin's ceremony to be held Feb 2nd, 2019 at Destiny Church in Rocklin Ca.

At 1pm.

American Legion post 169 to post flags at Bayside Church at Stanford Ranch Road on Wednesday the 7th at 1:30 pm.

John Adams Academy at New Jefferson Building, One Sierra Gate Plaza Roseville, serving breakfast at 8:15 am to pay tribute to Veterans. Assembly at 9:00 am. Keynote speaker Captain Michael Pigott Jr. U.S. Army. **RSVP** Kimberly Martin 916-521-9521 Kimberly.Martin@JohnAdamsAcademy.org.

Brookdale senior living, 1 Somer Ridge Dr. Roseville Ca. requests that Veterans visit Veterans that are at this location on or prior to Veterans day, contact Ginger at 916-773-5955 or call 855-246-0889 to have lunch with the residents.

Buddy poppy's will be distributed at several businesses around Roseville this weekend.

Phil Jordan requested the county install a censor on the light over the POW display

that will shut the light off during the day.

FRA Br 230 will hold their Christmas party at 2pm on December 3rd, 2018 at the Veterans Hall. All members are invited. We will serve finger food and drinks. There will be a gift exchange, if you desire to participate bring a gift rapped for exchange not to exceed \$15.00.

Announcements:

Next meeting January 7th, 2019

prepared by Bob Lightfield
916-622-1741



Vietnam Veterans of America
SACRAMENTO VALLEY'S

Chapter 500

P.O. Box 293016, Sacramento, Ca. 95829

Tel: (916) 481-6020 fax: 916-687-7575

E-mail: vietnamveterans@sacvva500.org

Website: sacvva500.org

November 5, 2018

Roseville Veterans Memorial Hall
Board of Trustees:

In light of recent decisions and actions by the Roseville Veterans Memorial Halls' Board of Trustees. The Officers and Board of Vietnam Veterans of America, Chapter 500 have elected to withdraw from participating on the Board of Trustees.

Effective November 6, 2018, the position of Trustee and duties of Secretary will be relinquished.

Respectfully:
Officers and Board
VVA Chapter 500

RECEIVED
CITY SECRETARY
2018 NOV 26 PM 2:33

William "Joe" Feirl
Vice-President

Patrick Graham
President

Martin J. Snezek II
Secretary/Treasurer

Jerry P. Alexander
Board Member

Douglas Mitten
Board Member

Jim Singleton Jr.
Board Member

Theodore E Adams
Board Member

**ROSEVILLE VETERANS MEMORIAL HALL
Work Order and Custodial Hours Report**

A		B		C		D		E		F		G	
Date		Request ID	Original Message	Status	Priority	Date Closed	Custodial Hours						
KEY for Status Column: Open- work order issued, supervisor to review and assign. In Progress- work order assigned to an employee & in their queue to begin. Closed- work requested is complete.													
1													
2													
3	10/1/2018	2677	BLDG MNTC SUPERVISION MEMORIAL HALL ROSEVILLE	Closed	Continuing	11/1/2018							
4	10/1/2018	7617	CUSTODIAL ROSEVILLE MEMORIAL HALL	Closed	Continuing	11/1/2018							
5	10/1/2018	2677	BLDG MNTC SUPERVISION MEMORIAL HALL ROSEVILLE	Closed	Continuing	11/1/2018							
6	10/1/2018	7617	CUSTODIAL ROSEVILLE MEMORIAL HALL	Closed	Continuing	11/1/2018	52.75						
7	10/1/2018	17677	Perform Preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	11/19/2018							
8	9/3/2018	17676	Perform Preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	11/19/2018							
9	11/1/2018	17678	Perform Preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	11/19/2018							
10	11/6/2018	26524	Please cut three (3) keys to the Roseville Veterans Memorial Hall mailbox for issuance to the commanders of each vet organization: American Legion, Fleet Reserve, and VFW.	Closed	Medium 1-3 Days	11/19/2018							
11	11/7/2018	26638	Veterans reported a musty smell in the Kitchen area.	Closed	Medium 1-3 Days	11/14/2018							
12	11/21/2018	27015	Reported by custodian that the dial timer that was recently installed is broken.	Closed	Low 1-10 Days	11/21/2018							
13	11/1/2018	2678	BLDG MNTC SUPERVISION MEMORIAL HALL ROSEVILLE	Closed	Continuing	12/4/2018							
14	11/1/2018	7618	CUSTODIAL ROSEVILLE MEMORIAL HALL	Closed	Continuing	12/4/2018	59.5						
15	11/26/2018	27015	Per the custodian, the dial timer that was recently installed is broken.	Closed	Medium 1-3 Days	11/28/2018							
16	11/26/2018	27071	I received a report the entrance doors to the Main Hall from the foyer are swollen shut and very difficult to open. I believe it may be the left set of doors, from the foyer side.	Closed	Medium 1-3 Days	12/3/2018							
17	11/27/2018	27107	No water in building. After hours call.	Closed	Medium 1-3 Days	12/3/2018							
18	11/30/2018	27213	1st Floor women's restroom, toilet won't flush	Closed	Medium 1-3 Days	12/4/2018							

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KEY for Status Column:		Open-	work order issued, supervisor to review and assign.			In Progress-	work order assigned to an employee & in their queue to begin.		
		Closed-	work requested is complete.						
	Date	Request ID	Original Message	Status	Priority	Date Closed	Custodial Hours		
1	11/29/2018	27187	Please set up tables and chairs in the Basement Hall for the FRA on December 3rd by noon in the small area from the Kitchen towards the outside door. I believe Duane already has the arrangement requested.	Closed	Medium 1-3 Days	12/5/2018			
19	11/29/2018	27179	The double doors entering the Main Hall are sticking. Probably due to the temperature differences but can we do something to fix this? Thanks. *This problem was fixed on a different work order, but when checking on it was told the back door is sticking. Will get clamps and plate the door back together where it is coming apart. Waiting for clamp to arrive.	Closed	Medium 1-3 Days	12/19/2018			
20	12/16/2018	4270	Perform Preventive maintenance as per procedure details (FIRE)	Closed	Medium 1-3 Days	12/19/2018			
21	12/3/2018	17679	Perform Preventive maintenance as per procedure details (HVAC)	Closed	Low 1-10 Days	12/26/2018			
22	12/14/2018	27823	Veterans report that there is no hot water in the basement Kitchen.	Closed	Medium 1-3 Days	12/24/2018			
23	10/15/2018	14678	Perform Preventive maintenance as per procedure details (LOCK)	Open	Low 1-10 Days				
24	11/1/2018	17706	Perform Preventive maintenance as per procedure details (HVAC)	Open	Low 1-10 Days				
25	12/1/2018	2679	BLDG MNTC SUPERVISION MEMORIAL HALL ROSEVILLE	Open	Continuing				
26	12/1/2018	7619	CUSTODIAL ROSEVILLE MEMORIAL HALL	Open	Continuing				
27	12/1/2018	7619	CUSTODIAL ROSEVILLE MEMORIAL HALL	Open	Continuing				

Building Maintenance Project List
FY 18-19

Date / Completed	Project / Description / Notes	Priority	Status	Cost Est.	Actual Expenditure	Deferred Costs
	ROSEVILLE MEMORIAL HALL					
	Painting - Exterior	1	Deferred	\$0.00	\$0.00	\$76,184.00
9/5/2018	Upgrade Exterior Lighting - Swap to LED		Complete	\$2,788.75	\$2,788.75	\$0.00
	Roseville Hall Board Requests					
	Electrical Upgrade and HVAC Upgrade (Entire Bldg)	1	Deferred	\$0.00	\$0.00	\$540,000.00
9/6/2018	Add Security Light to south wall Creek side path lights		Complete	\$4,192.00	\$4,192.00	\$0.00
7/30/2018	Install Flag Drop Box		Complete	\$150.00	\$150.00	\$0.00
	Ceiling Fans in Service Office and Veterans Rooms	2	Deferred	\$0.00	\$0.00	\$10,362.00
	12/12/18 DE 3% No NTP/ECD:Board agrees that surface conduit applied on architectural surfaces is not preferred. BM will make a new quote for wall mounted fans in Veterans rooms, and ceiling fans in Veterans offices. Project remains deferred.					
	Move Ice Machine to Basement Kitchen		Complete	\$714.00	\$714.00	\$0.00
	Roseville Hall Total Estimate		\$7,130.75			